

## Newsletter No.3



Friday 20<sup>th</sup> October 2017

Dear Parents and Carers,

It's hard to believe that we are already one sixth of the way through the school year. It's been an action packed half term in which we have already had many highlights. Notable among these was the year 5 & 6 residential visit to Ironbridge in Shropshire. I would like to take this opportunity to say how incredibly proud I was of all of the children and what great ambassadors they were for the school.



**Attached to this newsletter** is our revised homework progression plan. Homework is always a contentious issue which provokes polarised views from parents. Children can benefit greatly from talking to and working with parents and other adults at home. It is encouraged by the DFE and evaluated by OFSTED. We hope that all families will find that they are able to support their child by encouraging them to complete any homework set.



You may have noticed that this is one of only a few newsletters this term. We are moving towards sharing more information with you via 'school story' on ClassDojo which we feel provides a more immediate way to share information. Going forward we will only send occasional 'news' letters and will use ClassDojo as our main way of sharing news and information with you.



Please be aware that the criteria for issuing penalty notices for unauthorised absences has been amended by the Local Authority. **A penalty notice may be issued if 10 unauthorised absences have occurred during a 10 week period** (instead of the current 6 week period) and may be issued if 6 unauthorised sessions have occurred due to a holiday taken during the first two weeks of September. Please remember that an unauthorised absence is single session (morning or afternoon).



We are excited to launch our new school dinner menus which will start with menu 1 straight after half term. Please encourage your child to try our delicious dinners!

**Don't forget that Friday 10<sup>th</sup> November is a Non Pupil Day and that school will not be open on that day.**



### MIDDAY ASSISTANT

Band 1 Point 6 - £15,599 Pro-rata (Actual: £2,944.82 per annum)  
Term Time only (38 weeks)

Closing Date: Midday Monday 30<sup>th</sup> October 2017  
Interview dates: Thursday 2<sup>nd</sup> November

We require a Midday Assistant for 1hr 45mins per day (11:45 – 13:30) 5 days a week to act as part of a team in supervising and ensuring the safety of our pupils during the midday break between the morning and afternoon teaching sessions

The successful applicant will need to:

- Be well organised and patient
- Work well under pressure
- Be able to act on their own initiative
- Be reliable & punctual
- maintain confidentiality at all times
- Have a basic knowledge of Health & Safety and First Aid.
- Undertake an Enhanced CRB check.
- Expected to attend non-pupil days and other training as/when required

West Horndon Primary School is committed to recruitment procedures which safeguard children.

Please contact the school office for more details.

Have a safe and enjoyable half term.  
Yours sincerely

*Matt O'Grady*, Headteacher

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